

Fovant Parish Council

The Parish Clerk,
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MINUTES OF A MEETING OF FOVANT PARISH COUNCIL HELD ON 6th MARCH 2012 IN THE VILLAGE HALL.

Present: Cllrs Gorse, Knowles, Law, Leppard, Phillips, Potter, Roberts and Story
In attendance: Mrs C Churchill (Clerk), Wiltshire Cllr Mrs Green, Ms Helen Taylor (WC)
Apologies: Cllr Privett

Cllr Leppard opened the meeting at 7.46pm.

Public Questions - There were no public questions.

11/163 Approval of Minutes of PC Meeting 7 Feb 2012. The minutes of the meeting held on Tuesday 7th February 2012, circulated by the Clerk were taken as read and approved without amendment.

11/164 Declarations of Interest – There were none.

At the meeting item 11/171 was discussed next, minutes show items in numerical order.

11/165 Report from Wiltshire Cllr Mrs Green. A report from the meeting with the Youth Club has been circulated; Youth Club will be applying for funding. Waste collection changes are imminent, details will be posted to households. SWWAB have funding available for Jubilee and Olympic events. WCllr Mrs Green will attend the Fovant Annual Parish Meeting on Tuesday 27th March.

11/166 Report from Tisbury Community Police – nothing received.

11/167 Reports from Parish Councillors:

- a) Highways – Cllr Mrs Story. Survey carried out on 5/3/2012 at the Triangle. Mr D Button responded to the request, email has been circulated. Cllr Story has asked highways to look at a piece of land re ownership. Clerk to chase metrocount results.
- b) Rights of Way - Cllr Knowles will take on this portfolio.
- c) Village Hall – Cllr Privett. Nothing to report.
- d) Neighbourhood Watch – Cllr Mrs Law. Nothing to report.
- e) TCSP – Cllr Mrs Law. Attended meeting on 13/3/2012.
- f) Youth issues – Cllr Roberts, met with youth club and W Cllr Mrs Green.
- g) SWWAB – Cllr Knowles and Clerk attended SWWAB meeting on 29th at Tisbury.
- h) SW Core Strategy. Cllrs Leppard and Phillips attended a constructive meeting with Bridget Wayman and WC Head of Planning re new proposal to retain current settlement boundaries; infill development will be allowed. Each village is encouraged to have a development plan. All development built since 2006 will be included in the Core Strategy housing target numbers.
- i) TAPCAP – Cllr Knowles. TAPCAP are continuing to supporting the SCOB with development of the Tisbury Community Campus; a meeting was held on 7/3/2012. TAPCAP also assisted with hosting the Community Planning Strategy event on 5/3/2012 at Dinton.
- j) Environmental Group – Cllr Gorse. Article placed in Three Towers re energy best deals. Met with Clare Langdon (SEACS) today, she is now unable to attend the APM but trying to sort out someone else to speak, they will advertise this. Battery recycling is going well.

11/168 Update of actions from the meeting dated 7th February 2012:

- 1) (11/138) Youth Club featured on cover of March Three Towers.
- 2) (public questions.2) Clerk has contacted groups within the parish re arrangements for the APM.
- 3) (11/139) Clerk has requested updated R2 spread-sheet from Wiltshire Council.
- 4) (11/141) Clerk circulated a report of her conversation with the Planning Officer for Millbrook, no further submission was made as EA had made a detailed response of concerns.
- 5) (11/148) Discussion took place on minuting individual payments at Wiltshire SLCC meeting, Clerk was advised to ensure DPA is up to date. Cllrs requested Clerk obtains written information on how Cllrs stand on legal issues re DPA and use of email. **Clerk**
- 6) (11/149) Hessian Bags for use when distributing Three Towers have been ordered and delivered, a donation of £43 was made to make the total the agreed £200.
- 7) (11/150) Fete Committee confirmed by email that public liability insurance was in place.
- 8) (11/151) Clerk will attend training on agendas and minutes in April. This will cost FPC £9.50 plus travel.
- 9) (11/152) Clerk has been placing information re email in subject line.
- 10) (11/153) Clerk has ceased asking Cllrs to confirm receipt of agenda email and that they'll attend the meeting.
- 11) (11/155) Clerk will use envelope for correspondence when hard copies are received.
- 12) (11/156) Clerk has ceased using the word ongoing as an action in the minutes.
- 13) (11/158/9) Planning responses were sent to WC.

(All other actions appear within the agenda)

- 11/169 HM the Queen's Diamond Jubilee Celebrations. Cllr Knowles circulated a draft outline of a five day celebration and presented a draft application for funding from SWWAB with FPC support (money will be held in FPC accounts and FPC are accountable for ensuring it is spent in accordance with the application). Resolved that FPC support the Jubilee funding application.
- 11/170 Olympic Torch Relay 2012. The Olympic Torch will be travelling through the village of Fovant on Thursday 12th July 2012. Clerk is attending a meeting at Devizes on 21st March. Clerk has been in contact with Dinton, Chilmark and Broadchalke schools re pupils attending. Cllr Knowles will ask the schools to make a display for the Olympics. **Cllr Knowles.**
- 11/171 Housing Needs Survey. Ms Helen Taylor from WC addressed the council as WC wish to undertake housing needs surveys as WC are planning a programme of rural needs surveys across Wiltshire. Ms Taylor confirmed WC has a housing register but are aware that people may not register as they feel there is no chance of housing in their village. All results are analysed and fed back to the parish. A sample of the proposed survey had been circulated with the agenda and the matter was discussed in detail. Resolved that FPC support WC's desire to undertake a housing needs survey. It was requested that the survey should not be started until September 2012 and that WC should post the surveys to all Residents. An article should go into the Three Towers to explain the purpose of the survey, why it's happening, that there is no hidden agenda and it is purely to establish if there is a need. **Clerk**
- 11/172 Start time of future Fovant Parish Council meetings. The village hall committee have requested that future FPC meetings start at 7.30pm to allow time for the hall changeover between groups. On further discussion it seems that Tuesday is not suitable. Cllr Leppard will contact the bookings clerk re possible alternative day (i.e.) Monday's. **Cllr Leppard**
- APM to remain as Tuesday 27th March, Cllr Leppard will contact user to request all is available from booked time. **Cllr Leppard**
- 11/173 Update on the Removal of the High St Post Box. Clerk has not had a response from Royal Mail. Clerk to contact Minister of Post and state that Fovant require a post box near the shop. **Clerk**

11/174 Update on the repairs to the War Memorial. Nothing to report.

11/175 To receive an update on the Recreation Ground transfer of asset request. This is currently being looked into by WC, Clerk has been asked to find a copy of the lease and WC must clarify the land is surplus to requirements. **In progress.**

11/176 Finance

- a) Balance of the Parish Council account stands at £4,441.09
- b) Payment totalling £506.16 were authorised for payment, this includes the £200 S137 payment for the Three Towers.
- c) Cllr Story asked to be removed as a signatory on the FPC bank accounts.
- d) Clerk informed Cllrs that Lloyds had placed a block on statements so they were delivered to branch not her address, this has been removed so future statements should arrive without requesting copies.

11/177 To receive a report on the Community Planning meeting held on Monday 5th March 2012. Cllrs Knowles and Phillips attended this meeting. Good turnout, interesting debate although most issues have been raised previously. A number of WC Officers and professionals attended.

11/178 Mobile Library Service in Fovant.

WC are currently undertaking a mobile library service review, there is no change proposed to the current service. Cllr Mrs Story offered the Cross Keys car park as a stop a few months ago Resolved that FPC support a stop at the Cross Keys, Clerk to contact WC. **Clerk**

Planning. Cllrs reviewed the following planning applications:

11/179 S/2012/0172. Cressens, Tisbury Rd, Fovant. Goat Willow, crown reduce by 40%, fell 10 x sycamore. FPC resolved to make no comment on this application. **Clerk**

11/180 S/2012/0287. Valley View, Dinton Rd. Change of use from agricultural land to residential garden. FPC resolved to support this application. **Clerk**

11/181 Clerk's Report:

- 1) PC Letter sent to Wiltshire Council re incorrect text used within the proposed Traffic Regulation Order (TRO) introducing A30 speed limit changes.
- 2) Revised TRO received from Wiltshire Council and circulated, Clerk asked to recirculate. **Clerk**
- 3) Cllr Phillips asked Cllrs to encourage residents along A30 to respond to the TRO. **All Cllrs**
- 4) Cllr Knowles will draft a short draft response and send to the Clerk. **Cllr Knowles**
- 5) Wiltshire Council proposed TRO speed limit changes for A30 – PC response to be circulated. **Clerk**
- 6) Hard copy of the Joint Strategic Assessment, delivered to Cllr Phillips.
- 7) PC S137 grant of £200 to 3-Towers for hessian delivery bags ordered (see agenda item 11/168 (6))
- 8) Request for Housing Needs Survey for Fovant (see agenda item 11/171)
- 9) Invitation from SEAC to plan local meeting, f/w to Cllr Gorse (see agenda item 11/167 (j))
- 10) The Parish Clerk attended the Wiltshire Council budget forum at Salisbury Guildhall
- 11) Wiltshire Library mobile service review, circulated. No change for Fovant (see agenda item 11/178)
- 12) Email received concerning the noticeboard at Pembroke Arms which needs refurbishment. Cllr Story has a spare key and will pass this to Cllr Leppard. **Cllr Mrs Story**
- 13) Rang various groups in Fovant re APM (see agenda item 11/172)
- 14) Letter sent to schools re Olympic Torch (see agenda item 11/170)
- 15) SWWAB agenda – circulated to Parish Councillors
- 16) Clerk attended SLCC meeting / training on communication.

11/182 The date of next meeting: Tuesday 3rd April or Wednesday 4th April 2012 at 7.30 p.m. in the Village Hall. **Clerk**

Meeting closed at 10.05pm.